

## **EUSTORY Rules**

We expect that each competition that is member of the EUSTORY Network establishes its guidelines and structures which must be transparent. They are expected to be in line with the following EUSTORY rules.

### **1. The Competition Organisers**

- EUSTORY competitions are run by non-governmental organisations or public-law institutions.
- EUSTORY competitions are planned on the basis of continuity; they have at least successfully completed one round.
- EUSTORY competitions have no commercial objectives.
- EUSTORY competitions are managed and judged with regard to professional standards.
- EUSTORY competitions are supported by competent educational and academic advisors in each member country.

### **2. Announcement**

- EUSTORY competitions are based on the principle of learning through research.
- EUSTORY competitions are announced on the national level; they set out general topics as a frame for local and regional historical research.
- EUSTORY announcements clearly detail required tasks and conditions of participation.
- EUSTORY competitions and announcements are open to all eligible participants.

### **3. The Jury**

- EUSTORY organisers consider all correctly submitted contributions.
- All EUSTORY contributions are evaluated in a clear and transparent manner according to the principles included in the announcement. The names of the final jury will be announced. The jury members fulfil their evaluation task in an independent manner. Where possible, the majority of the jury members should be independent from the organisation that run the competition or from schools that participate in it.

### **4. Results and Prize Giving**

- The overall results of EUSTORY competitions will be communicated to the public.
- EUSTORY prize winners will be notified publicly.
- EUSTORY competitions guarantee certificates or prizes to winners decided by the jury.
- EUSTORY competitions ensure a fair procedure in selecting participants for the award ceremony.

It is possible that some EUSTORY competitions do not meet every single criterion of the EUSTORY Rules.

### **5. EUSTORY International Office**

- The EUSTORY Network is coordinated by Körber-Stiftung.
- Körber-Stiftung provides the professional management of the EUSTORY Network through the EUSTORY International Office based at the offices of Körber-Stiftung and appoints the Managing Director of EUSTORY.

- The EUSTORY Managing Director is responsible for the implementation of matters agreed by the Annual Network Meeting and the Steering Committee. He or she is in charge of pursuing the objectives, general management and external representation of EUSTORY.
- Members of the EUSTORY Network agree to come together once a year for the Annual EUSTORY Network Meeting to exchange experiences, discuss topics relevant to the network and to take decisions on membership issues and common EUSTORY initiatives.
- Membership of the EUSTORY Network is issued to organisations that share the common aims of EUSTORY as laid out in the Mission Statement originating from the EUSTORY Charter. Members are accepted to the EUSTORY Network during the Annual EUSTORY Network Meeting based on majority voting.

#### **6. Annual EUSTORY Network Meeting**

- Invitations to the meeting, including the agenda, are sent out to the network six weeks in advance. Member organisations can reclaim travel and accommodation expenses for one person from the EUSTORY International Office at Körber-Stiftung with prior approval.
- Each full member organisation has the right to voice its opinion through an appointed representative attending the Annual Network Meeting. The Annual Network Meeting is chaired by the EUSTORY Managing Director or by another person appointed by the Steering Committee.
- English is the working language of the meetings.

#### **7. Steering Committee**

- The Steering Committee consists of four members. The EUSTORY Managing Director is automatically member of the Steering Committee, the remaining three are elected for a one year mandate by a majority vote of members in the Annual Network Meeting. Each member holds one single vote for the elections.
- Representatives of EUSTORY member organisations who want to candidate for the Steering Committee are asked to submit a statement and a short CV to the EUSTORY International Office at Körber-Stiftung in Hamburg before the Annual EUSTORY Network Meeting. The EUSTORY Managing Director will distribute the list of candidates, their CV and statements to the members prior to the Annual EUSTORY Network Meeting.
- The Steering Committee sets its own agenda. It is involved in the decisions about membership and strategy as well as in the planning of the ordinary activities of the EUSTORY Network. Each member of the Steering Committee can also represent EUSTORY during e.g. EUSTORY award ceremonies. The work of the Steering Committee is coordinated by the EUSTORY Managing Director.
- English is the working language of the Steering Committee meetings.

#### **8. Dissolution of EUSTORY**

In case of dissolution all rights regarding name, entitlements to and from third persons and available properties belong to Körber-Stiftung.

*as of Dec 4<sup>th</sup>, 2018*